United States Department of State

Foreign Affairs Manual



VOLUME 12 — Diplomatic Security

Change Transmittal: DS-116 **Date:** November 1, 2005

12 FAM 590 CYBER SECURITY INCIDENT PROGRAM (SENSITIVE BUT UNCLASSIFED (SBU) SYSTEMS)

Changes

- 1. This Change Transmittal introduces a new subchapter.
- 2. **Change Transmittal** has replaced the term, Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's Change Transmittal acronym and numerical series remains in place.
- 3. Because this is a new subchapter, there is no text in *italics* and *dark* magenta that would reflect changes.
- 4. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

Filing Instructions (Paper Copies)

- 1. Insert the new 12 FAM 590 (issued under CT:DS-116; 11-01-2005, 14 pages).
- 2. Remove 12 FAM 580 through 590 Unassigned and replace it with 12 FAM 580 Unassigned (CT:DS-116; 11-01-2005, 1 page).
- 3. Insert this change transmittal letter immediately following the CT Checklist, fill in the entry line for CT:DS-116, and initial.

Distribution Notice

- 1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
- 2. All posts and offices keeping paper versions of the *Foreign Affairs*

Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5). A/RPS/MMS/P, Room B934, 202-736-7470, FAX 202-736-7472, handles all requests for paper copies, including non-Government users (include either fiscal information or payment with request, as appropriate).

3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal letter.

(DS/IS/APD)